

How to plan and absence and schedule a makeup lesson

Go to schedule and click Withdraw link on the day not attending

▼ Schedules

< February 2025 > Switch to List View Export to PDF

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------|---------|-----------|----------|--------|----------|--------|
| 27 | 28 | 29 | 30 | 31 | 01 | 02 |
| 03 | 04 | 05 | 06 | 07 | 08 | 09 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 01 | 02 |
| 03 | 04 | 05 | 06 | 07 | 08 | 09 |

5:30 PM-6:00 PM
Kellie Allan
Level 1 / Pool Lane 5A
Withdraw

10:00 AM-10:30 AM
Kellie Allan
Level 3 / Pool Lane 7A
Withdraw

10:00 AM-10:30 AM
Kellie Allan
Level 3 / Pool Lane 7A
Withdraw

Confirm withdrawal from session.

This will remove one of your allocated makeup sessions for the term

Withdraw Kellie Allan from this session

Withdrawal sessions Sunday 02/03/2025 10:00 AM - 10:30 AM

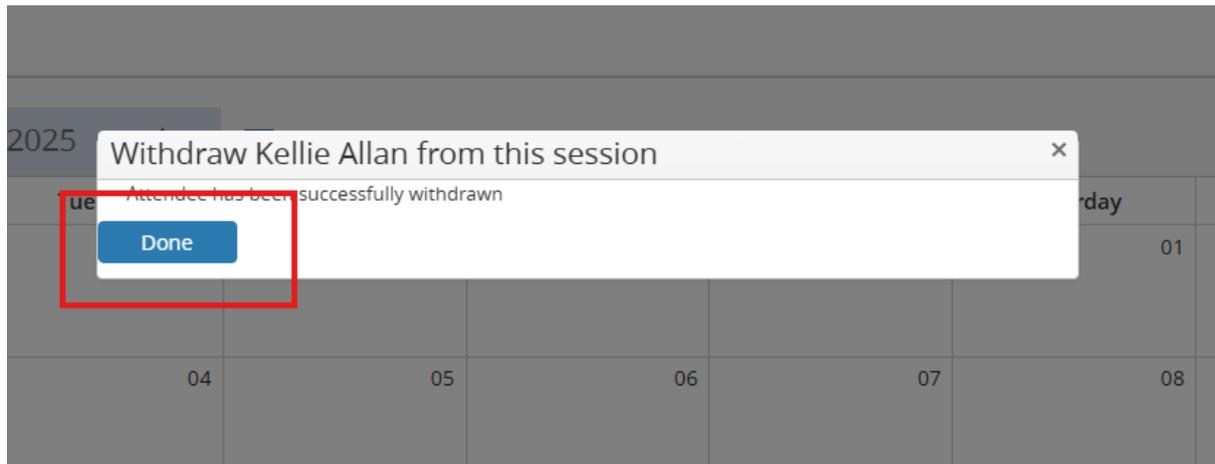
Fees
Cost per session: \$0.00

Issue Make-up Class

1 Make-up class will be issued for Kellie Allan and will be available until 18/04/2025 9:26 PM

Cancel Withdraw

Select done



Your swimmer schedule will now show removal from session.

Scroll down to view makeup class now allocated on profile

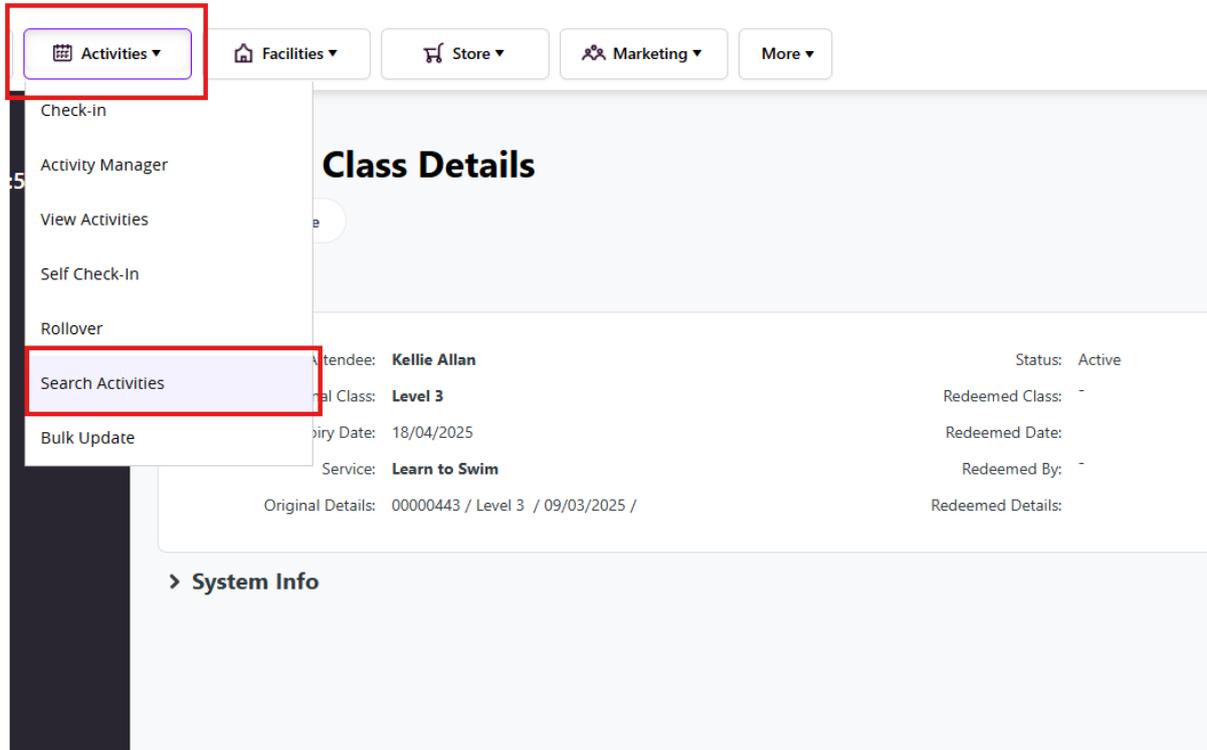
The screenshot shows a swimmer's profile page. At the top is a calendar grid with dates 17 through 22. Three sessions are listed: one on 20 (5:30 PM-6:00 PM, Level 1 / Pool Lane 5A, Withdraw), one on 01 (10:00 AM-10:30 AM, Level 3 / Pool Lane 7A, Withdraw), and one on 08 (10:00 AM-10:30 AM, Level 3 / Pool Lane 7A, Withdraw). Below the calendar is a sidebar menu with the following items: Activity Outcomes, Attendance, Transaction, Documents, Finance Info (+ New), and Make-up Class (highlighted with a red box). At the bottom right of the sidebar are "Export to CSV" and "Active" buttons.

Click for detail of makeup lesson allocated

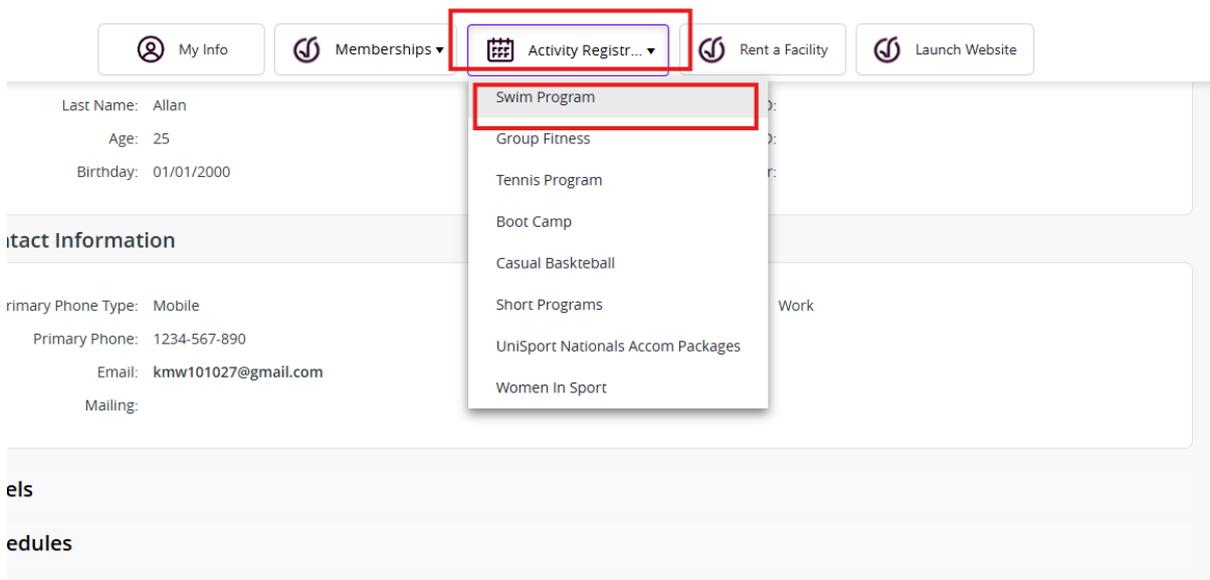
The "Make-up Class" detail view is shown, featuring a table with the following data:

| CreatedDate ↓ | Expiry Date | Status | Original Class |
|---------------|-------------|--------|----------------|
| 17/02/2025 | 18/04/2025 | Active | Level 3 |

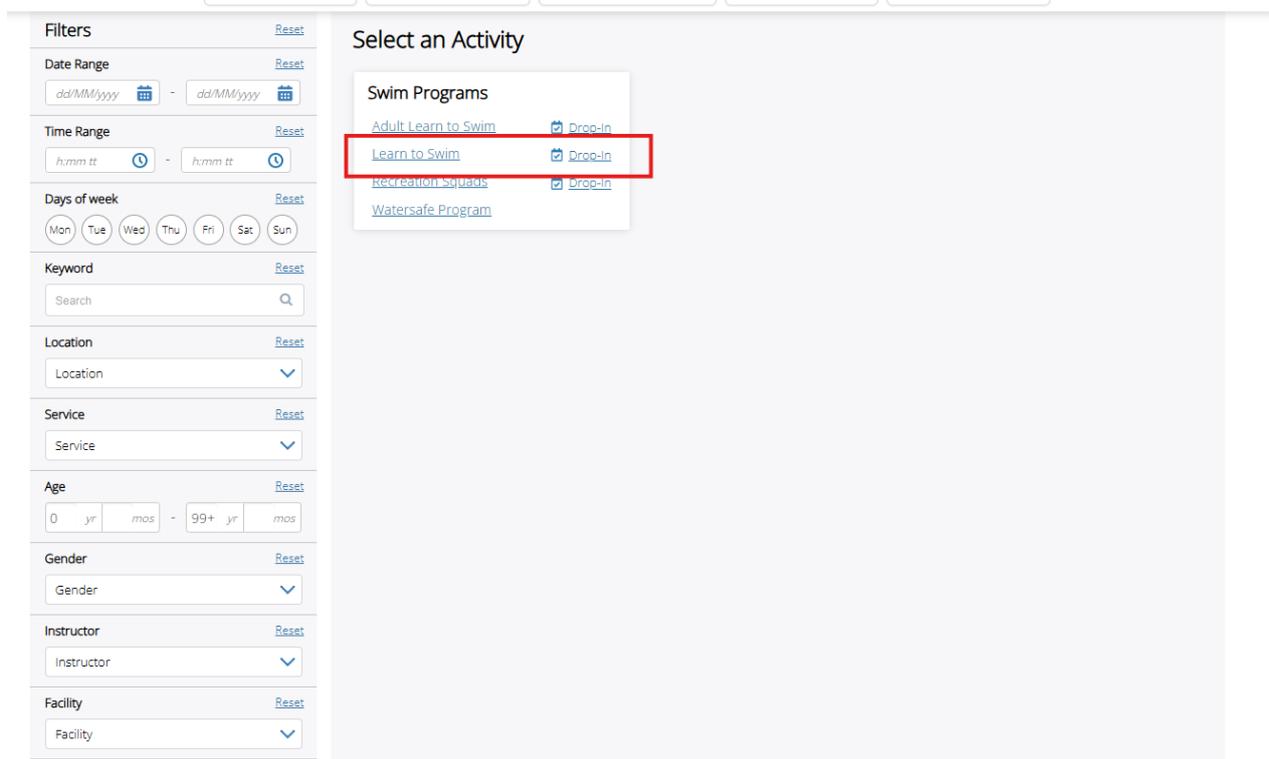
To check for availability for makeup lesson > Activities Tab on your profile page > Search Activities



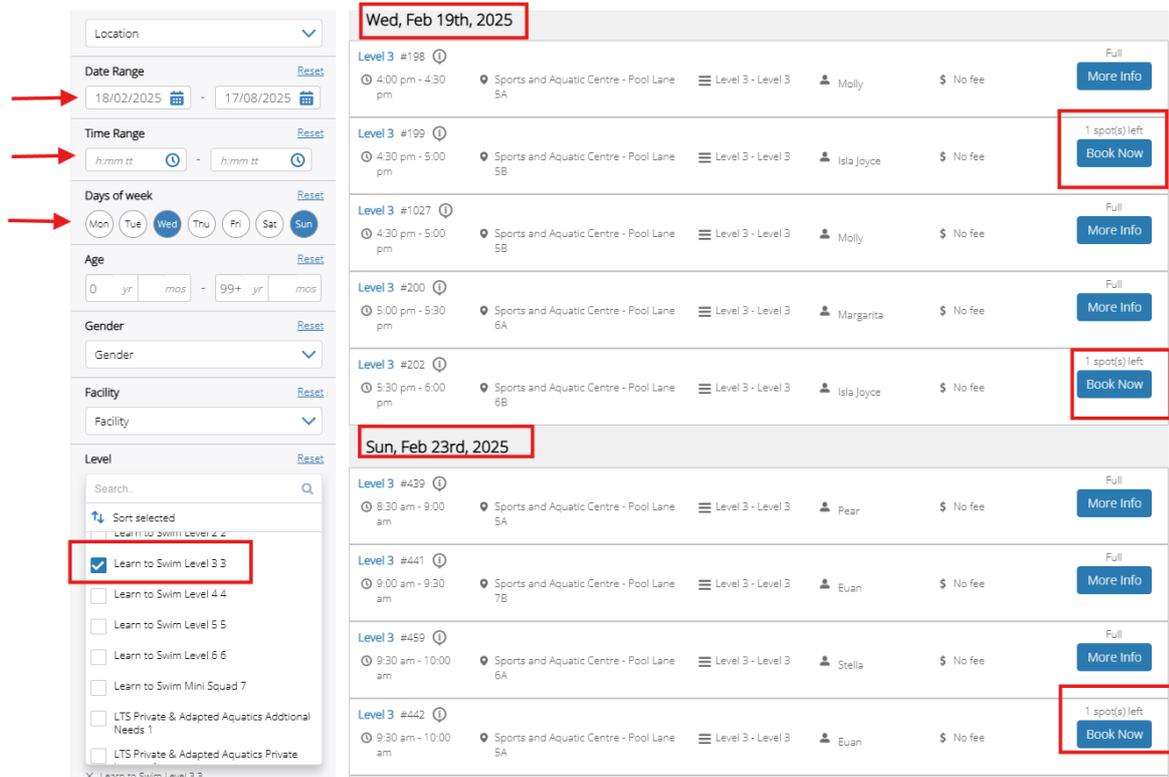
To select your makeup lesson, go to Activity Registration > Swim Programs



On the next screen select **Learn to Swim > Drop in**



Use filters on left to select your chosen date range, time, day and level required.



Select your chosen session > **BOOK NOW**

| | | | | | | |
|-----------------------|-----------------------|--|---------------------|--------------|----------|--|
| Level 3 #439 ⓘ | 🕒 8:30 am - 9:00 am | 📍 Sports and Aquatic Centre - Pool Lane 5A | ☰ Level 3 - Level 3 | 👤 Pear | 💰 No fee | Full More Info |
| Level 3 #441 ⓘ | 🕒 9:00 am - 9:30 am | 📍 Sports and Aquatic Centre - Pool Lane 7B | ☰ Level 3 - Level 3 | 👤 Euan | 💰 No fee | Full More Info |
| Level 3 #459 ⓘ | 🕒 9:30 am - 10:00 am | 📍 Sports and Aquatic Centre - Pool Lane 6A | ☰ Level 3 - Level 3 | 👤 Stella | 💰 No fee | Full More Info |
| Level 3 #442 ⓘ | 🕒 9:30 am - 10:00 am | 📍 Sports and Aquatic Centre - Pool Lane 5A | ☰ Level 3 - Level 3 | 👤 Euan | 💰 No fee | 1 spot(s) left Book Now |
| Level 3 #443 ⓘ | 🕒 10:00 am - 10:30 am | 📍 Sports and Aquatic Centre - Pool Lane 7A | ☰ Level 3 - Level 3 | 👤 Isla Joyce | 💰 No fee | 3 spot(s) left Book Now |
| Level 3 #444 ⓘ | 🕒 10:00 am - 10:30 am | 📍 Sports and Aquatic Centre - Pool Lane 6B | ☰ Level 3 - Level 3 | 👤 Pear | 💰 No fee | 2 spot(s) left Book Now |

Confirmation of the class you are booking will show

Level 3

📅 23/02/2025

🕒 10:00 am - 10:30 am

👤 3 spot(s) left

[BOOK NOW](#)

| | |
|--|------|
| Fees | |
| Learn to Swim Make Up Fee | Free |
| Class Dates | |
| Starting from 23/02/2025 10:00 AM - 10:30 AM | |

| | |
|--|----------------------|
| About this Perpetual class | |
| Body balance, as well as Freestyle distance continues, Backstroke is introduced over 15m. Breaststroke and butterfly kick are also taught. Max. of 5 swimmers. | |
| Sports and Aquatic Centre | Show |
| Perpetual class ID | 0000 |
| Instructor | |
| Isla Joyce | |
| Restrictions | |
| Gender | |
| Age Restriction | |
| Rank | Level 3 - L |

Confirm the participant of makeup, by check box > **NEXT**

Sydney Uni Sport
02 9351 4978

My info Memberships Activity Registr... Rent a Facility Launch Website

Back to Event Level 3
23/02/2025
10:00 am - 10:30 am
3 spot(s) left

Restrictions
Gender: Co-ed
Age: 3+
Rank: Level 3 - Level 3

2 spots held until inactive for 10 minutes

Attendees Payment

Who would you like to book?
 Kellie Allan (You)
 Add Family Member

Next

Payment screen with \$0.00 will appear, > **place your order**

Payment Method

Your credit cards

Add a new Card

Place My Order Continue Shopping

Order Summary

Clear Cart

Level 3
Kellie Allan
00000443
23/02/2025, 10:00 AM - 10:30 AM

\$0.00
Make-up Class used

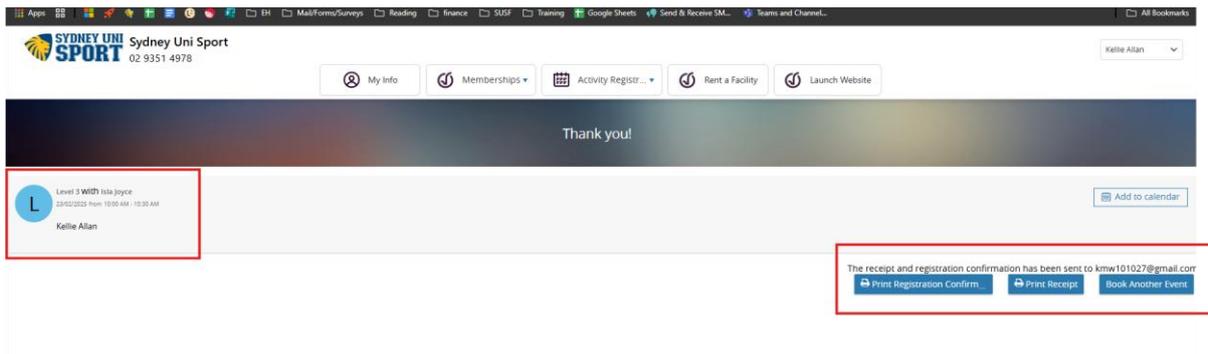
Total \$0.00

Gift Card or Promo Code Apply

Transaction will process

Processing transaction

Confirmation of booking will be emailed to you



Return to schedule to see makeup class allocated, add to your Apple/Google Calendars if required.

