

Short Course: Terms and Conditions

PAYMENTS & BOOKINGS

Please retain your receipt as proof of registration. A transaction fee applies to all bookings. By enrolling in any of our programs you are choosing to accept this policy. Please choose carefully as we do not refund unless the program is cancelled. Sydney Uni Sport & Fitness ('SUSF') accepts no responsibility for any changes in personal circumstances or work commitments.

If you wish to transfer courses, you must advise us in writing at least 10 business days before the start date of the course in which you are enrolled. Space permitting, transfer is possible. A \$25 administration fee may apply. Bookings are only confirmed upon payment.

REFUNDS AND CANCELLATIONS

1. If a booking is cancelled more than 10 business days prior to the start of course, a refund will be received of payments less a \$50.00 administration fee.
2. If a booking is cancelled less than 10 business days prior to the start of course, the fee is non-refundable.
3. If a booking is cancelled for medical reasons, a credit note will be provided if validated with a medical certificate. No cash refunds will be given.
4. Refunds will not be given for partial attendance, nor will make up sessions be provided.
5. SUSF offers, as a courtesy, credits will be issued towards the next Short Course due to participants' absence, on receipts of a medical certificate via email.

SUSF reserves the right to change the day and time of the course if there are not enough participants to sustain the viability of the course. SUSF reserves the right to cancel any courses at any time, refund/credit will be provided.

RELEASE

By enrolling, you agree that Sydney Uni Sport & Fitness is not responsible for any injury or loss caused by or to a person whether bodily or to property arising from the activities of Sydney Uni Sport & Fitness, its servants, agents or employees or from any person's alleged or actual acts, omissions, negligence or other event. By enrolling, each person accepts that when participating in a course they do so on the voluntary assumption of risk on their own behalf. Participants are encouraged to seek medical advice from their doctor before enrolling in any program which may result in physical injury.

Privacy Statement

SUSF (ABN 96 121 520 371) and its related or affiliated entities (including all affiliated clubs, programs and competitions) may collect personal information and health information from you in accordance with the Privacy Act 1988 (Cth) and other applicable privacy laws.

SUSF may collect personal information about you including CCTV footage and photographs. By signing these terms and conditions, you consent to SUSF:

- a) Collecting health information about you, including and medical, behavioural or additional needs or allergies that you have; and
- b) Using your personal information in order to contact you about our brands, products, services, special offers, promotions, newsletters, online surveys, fundraising campaigns, alumni events, news and competitions.

SUSF collects and uses personal and health information about you in order to:



- Provide you with services, operate our facilities and clubs, run our business and operations and fulfil our obligations;
- Communicate and manage our relationships with you;
- Maintain and update our records; conduct marketing activities;
- Carry out market data analysis, prevent or detect fraud or abuses, enable third parties to carry out functions on our behalf;
- Maintain and develop our business systems;
- Assess you readiness for physical activity/exercise, ability to participate in programs, general welfare and to provide you with medical treatments as required.

We may also use photographs of you for publicity and advertising purposes.

SUSF may disclose personal information about you to:

- Related entities and affiliates of SUSF (including clubs);
- IT system administrators;
- Medical and health providers who provide services to SUSF members or users of SUSF's services or facilities;
- Third party service providers and credit reference agencies or debt collection agencies if you default on payments due to or obtain payment from you.

SUSF is not likely to disclose any personal and health information about you to overseas recipients.

You are able to request access to personal and health information held by SUSF about you and seek correction of such information. Please refer to the SUSF Privacy Policy on the SUSF website for information on how to do this. You can also refer to the Privacy Policy for information on how to complain about a breach of the Australian Privacy Principles by SUSF and how SUSF will deal with such a complaint.

If SUSF is not able to collect the personal and health information set out above, we may not be able to process your enrolment, allow you to participate in the program, deal with your enquiries or engage in the activities listed above.

Please feel free to contact SUSF on 9351 4960 or at admin@sport.usyd.edu.au if you have any questions about privacy. Also refer to our privacy policy on the SUSF website for more information.

I agree and consent to the above terms and conditions.

Name: _____ Signature: _____